

Privacy Policy for Alba Partners Limited

Alba Partners takes your privacy seriously and will only use your personal information to administer your account and provide our professional services. This Privacy Policy describes how and why we collect, store, and process data that can identify you. We may update this policy from time to time, and any changes will be posted on our website.

What Information Do We Collect From You?

We collect information when you register with us or knowingly contribute to, or use, certain features on our website. The information we collect is clearly indicated on the relevant web page and supports our business activities in the United Kingdom. We may also obtain your IP address and use cookies to enhance your experience unless you configure your browser to reject them. You can learn more in our Cookie Policy.

What Type of Information is Collected?

When you register with us, the basic information we collect from you, with your consent, includes:

- Your full name
- Your job title
- Your phone number
- Your email address
- Your home address or postal code

We may also collect:

- Your employment history
- Your CV

If you have personal contact with us, and with your explicit consent, we may collect further information on our secure systems, including:

- Interview notes
- Feedback and assessments
- Additional details needed to tailor our services to you

How Do We Use Your Information?

We use your personal information to:

- Administer your account
- Contact you regarding our services
- Improve your user experience on our website
- Ensure compliance with United Kingdom data protection standards, including any applicable United Kingdom regulations

We will not share your information with third parties except where necessary to provide services or comply with legal requirements.

How Do We Protect Your Information?

We maintain appropriate security measures to protect your data and ensure compliance with United Kingdom data protection laws.

Contact Us

For questions about this policy, please contact us at info@albapartners.co.uk